

**Annexure A**

**Notifications issued in pursuance of  
IT Policy 2000**

**GOVERNMENT OF RAJASTHAN**  
**DIRECTORATE OF INDUSTRIES**  
**UDYOG BHAWAN, TILAK MARG, JAIPUR**

**No.F.( ) IIB/IT/Ind/2K  
25,2000**

**Dated: August**

**NOTIFICATION**

As a measure of procedural simplification with a view to creating a hassle-free climate for the development of knowledge based industries it has been decided that IT software and IT service companies shall be exempted from routine inspection by Inspectors of the Industries Department. However, in special circumstances such inspection may be carried out with the prior written permission of GM, DIC for reasons recorded in writing.

Director of Industries  
Rajasthan, Jaipur.

GOVERNMENT OF RAJASTHAN  
INDUSTRIES (GR-1) DEPARTMENT

No.F.12(20)Ind/Gr-I/2000  
2001

Jaipur, dated.5 Feb

NOTIFICATION

It has been decided that IT Software and IT Services shall be deemed as manufacturing activity. Such manufacturing units shall be eligible for all concession and incentives which are presently being given to manufacturing industries by Govt. of Rajasthan as well as Govt. of India. Depreciation norms and loan for capital investment and working capital requirements will be in line with the policy as approved by Govt. of India time to time.

By Order

(Ajay Singh)  
Dy. Secretary to Government

**RAJASTHAN STATE INDUSTRIAL DEVELOPMENT  
AND INVESTMENT CORPORATION LIMITED,  
UDYOG BHAWAN, TILAK MARG, JAIPUR**

3/(25)(iii)/

No. IPI/P-

Dated: July 18, 1998

**Standing Order no. 83**

**Sub: Facility of production incentive for Software Industries.**

The Infrastructure Development Committee vide no. 25 of the meeting held on 9th July, 1998 have accorded approval for insertion of new clause for providing 50% production incentive to the Software Industries set up in Infrastructure Technology Park, Sitapura (Jaipur) with the condition that the industry will be set up within a period of 24 months from the date of possession of the plots and the minimum investment would be Rs. 10.00 lacs for a plot size of 1,000 sqm. and Rs. 20.00 lacs for a bigger plot size.

(Chhaya Bhatnagar)  
Advisor (Infra)

**RAJASTHAN FINANCIAL COPRPORATION**

Ref. No. LA-12(51)/878

Dated : 21/24.07.2000

**Reg : Scheme for financial assistance for Information Technology.**

In consonance with the State Information Technology policy, the Board in its meeting held on 27.6.2000 has decided to introduce a separate scheme for financial assistance to the activities related to Information Technology sector including Cyber Cafe, Internet, E-Commerce, Software Development for off shore package & also for off shore services to cater to the export sector etc.

The details of the scheme have been set out in the enclosed Annexure. The scheme shall form part of the FG as schedule LA(S)1/16.

At the initial stage, all the loan cases shall be examined and appraised at HO level.

All concern are advised to take a note of above.

(K.C. GUPTA)  
EEXECUTIVE DIRECTOR

## Schedule LA (S) 1/16

### Scheme for financial assistance for Information Technology

#### 1. Objective

To promote all type of projects/activities related to Information Technology. However, Educational /Training Institutes shall be outside the purview.

#### 2. Eligible Borrower

The borrowers may be a person as proprietor, a partnership firm, a company registered public trust or registered Cooperative Society constituted to run the venture on commercial lines i.e. with profitable motto.

#### 3. Eligible Activities

(a) 11 activities related to Information Technology sector including Cyber Cafe, Internet, E-Commerce, Software development etc, except that of the Educational/Training Institutes (School/Colleges etc.). Software development may be off shore packages, off shore services to cater the export sector. The activities like Data Processing, Consultancy, Turnkey projects, Product & Package etc. and also any other activity related to this sector may be considered on their merits.

(b) Setting up of vocational training centers for imparting technical knowledge to the entrepreneurs for setting up and running the unit efficiently and produce quality goods.

**(NOTE :** Since setting up of technical institutions such as schools, colleges etc. are outside the purview of definition of industrial concern hence are not permitted for financing under the scheme.)

(c) Assistance may also be given under the scheme for development of Infrastructure related to the Information Technology.

#### 4. Purpose of Loan

a. For acquisition of fixed assets like land, building, plant and machinery (Hardware & Software Systems) Misc, fixed assets required to set up a Information Technology Unit.

b. For making payment of fee to take up Internet Connection. It will be allowed only once at initial stage of project while setting up of project and not for further renewal to meet recurring expenses.

- c. Need base furniture & fixture, Air conditioners, Vacuum Cleaners etc.

**5. Amount of Loan**

The amount of loan would be need base. As per normal financing ceiling of the corporation.

**6. Financial Parameters**

a. Promoter's Contribution cost	Minimum 40% or the project cost
b. Debt Equity Ratio	Not more than 2:1
d. Margin of Security	
On Land & Building	30%
On Plant & Machineries	40%
i.e. Hardware & Software & other equipments	
On Registration Fee	50%

**7. Payment of Loan**

The amount shall be repayable within 6 years including moratorium period of 12 months. The first installment shall fall due after moratorium period from the date of first disbursement of loan.

**8. Rate of interest**

The rate of interest as applicable from time to time under normal Term Loan Scheme. In case of default, liquidated damages, (default rate of interest) shall be charged on the amount in default for the period of default at rates applicable.

However rebate of 1% applicable under General Loan Scheme shall be given on timely repayment.

**9. Collateral Security**

That collateral security equal to the loan amount against plant and machinery (hardware & Software ) and also against fee etc. shall be required.

If the unit is established in rented premises the collateral security shall be not less than the amount of term loan proposed to be sanctioned.

**10. Other Terms**

All the loan cases shall be processed and examined/appraised at HO. The cases where the loan amount is upto Rs. 50 lacs shall be

sanctioned by the CMD and the cases where the loan amount is above Rs. 50 lacs would be sanctioned, by the EC or by the Board as the case may be as per their delegated powers.

**GOVERNMENT OF RAJASHTAN**  
**Finance Department**  
**(Tax Division)**

Jaipur : dated : 25-10-2000

In pursuance of clause 3 of Article 348 of the Constitution of India, the Governor is pleased to authorize the publication in the Rajasthan Gazette of the following translation in the English language of Finance Department (Tax Division) Notification No.F.4(50)FD/Tax-Div/99-405 dated 25-10-2000.

By order of the  
Governor,

(J.P. Vimal)  
Dy. Secretary to  
Government

**NOTIFICATION**

Jaipur : dated : 25-10-2000

In exercise of the powers conferred by Section 21 of the Rajasthan Lands & Buildings Tax Act, 1964 (Rajasthan Act No.18 of 1964), the State Government being of the opinion that it is necessary in the public interest so to do, hereby exempts the commercial buildings, which are fully used for Information Technology and software related work, from land and building tax on the following conditions, namely:-

- (i) that such exemption shall be available only after the recommendation of the State Level Empowered Committee on Investments chaired by the Chief Secretary, constituted vide State Government order No.F6(51)AR/Gr-III/96 dated October 26, 1999.
- (ii) that where the use of the said building after granting exemption under this notification is partially or fully changed to other than that for the Information Technology and software work, the exemption shall be withdrawn by the committee mentioned in condition (i) above, but before such withdrawal a reasonable opportunity of making representation shall be give to the affected person.
- (iii) that the tax charged or collected shall be paid to the State Government and the tax already paid, if any, shall not be refunded.

[No.F.4(50)FD/Tax-Div/99-405]  
By order of the Governor,

(J.P.Vimal)  
Dy. Secretary to Government

**FINANCE DEPARTMENT**  
**TAX DIVISION**  
**NOTIFICATION**  
***Jaipur, March 29, 2001***

S.O 435– In exercise of the powers conferred under section 21 of the Rajasthan Lands and Buildings Tax Act 1964 (Rajasthan Act No. 18 of 1964) and in super session of this department's notification No. F4(50)FD/Tax-Div/99-405 dated 25.10.2000 the State Government being of the opinion that it is expedient in the public interest so to do, hereby remits the land and building of the new information technology units from land and building tax on the following conditions namely :-

- (i) that such exemption shall be available on the recommendations of the State Level Empowered Committee on Investments chaired by the Chief Secretary, constituted vide State Government order F.6(51)AR/Gr.-III/96 dated 26.10.1999 and for such period recommended by the said committee.
- (ii) that the land or building or both required for the information technology unit is acquired on or before 31 March, 2002.
- (iii) that such new information technology unit starts functioning on or before 31 March 2003.
- (iv) that in case of the violation of any of the conditions the owner of such new information technology unit shall be liable to pay existing amount of land & building tax with penal interest @ 24% per annum.

Explanation – For the purpose of this notification, a new information technology unit is one which starts functioning for the first time during the period from 29.03.2001 to 31 March 2003.

[F4(12)FD/Tax Div/2001-54]  
By order of the Governor

Dr. Govind Sharma  
Special Secretary to Government

**GOVERNMENT OF RAJASHTAN**  
**Finance Department**  
**(Tax Division)**

**NOTIFICATION**

Jaipur , dated : August 22, 2000

In exercise of the powers conferred by clause (a) of sub-section (1) of section 9 of the Indian Stamp Act, 1899 (Central Act 2 of 1899) as adapted to Rajasthan by the Rajasthan Stamp Law (Adaptation) Act, 1952 (Rajasthan Act No.7 of 1952), the State Government being of the opinion that it is expedient in the public interest so to do hereby remits the stamp duty payable on instruments executed for the purpose of purchasing immovable property for "Information Technology Parks" on the following conditions :-

1. that the property shall be used only for " Information Technology Parks" as certified by the Information Technology Department.
2. that the remission shall be considered on furnishing of a certificate by the Information Technology Department as to the bonafide of the purchaser.
3. that the total area of Information Technology Parks shall not exceed from 15000 sq meters.
4. that the minimum are of Information Technology Parks shall not be less than 10000 sq meters.
5. that if the developer or promotor is more than one person, each of them should purchase a minimum area of 1000 sq meters.
6. that the boundaries of the technology park shall be clearly defined by the Information Technology Department.
7. that the property purchased by the instrument shall be used for only the purpose of Information Technology Parks which will become operational within one year from the date of registration of the instrument.
8. that on violation of the above conditions the purchaser shall be liable to pay entire amount of stamp duty with penal interest @ 24% per annum.

[No.F.4(50)FD/Tax-Div/99-385]  
By order of the Governor,

(J.P.Vimal)  
Dy. Secretary to Government

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
TAX DIVISION**

Jaipur, Dated: 13 Sept., 2000

In pursuance of clause 3 of Article 348 of the Constitution of India, the Governor is pleased to authorize the publication in the Rajasthan Gazette of the following translation in the English language of Finance Department (Tax Division) Notification No. F4(68)FD/Tax-Div./99-387 dated 13 Sept., 2000.

By order of the Governor,

**(Dr. Govind Sharma)**  
Special Secretary to Government

**Notification**

Jaipur, Dated: 13 Sept., 2000

In exercise of the powers conferred by clause (a) of sub-section (1) of section 9 of the Indian Stamp Act, 1899 (Central Act No. 2 of 1899), as adapted to Rajasthan by the Rajasthan Stamp law (Adaptation) Act, 1952 (Rajasthan Act No. 7 of 1952), the State Government being of the opinion that it is expedient in the public interest so to do hereby makes the following amendment in this department's notification No. F4(50)FD/Tax-Div./99-385 dated 22-8-2000, namely:-

**Amendment**

In the said notification-

The existing condition 3, shall be substituted by the following, namely:-

- “3. that the Information Technology Park shall be an integrated and continuous area and its boundaries shall be fixed and well defined”

[No.F4(50)FD/ Tax-Div./99-387  
By order of the Governor,

*(Dr. Govind Sharma)*  
Special Secretary to Government

**GOVERNMENT OF RAJASHTAN**  
**Finance Department**  
**(Tax Division)**  
**NOTIFICATION**

*Jaipur, March 29, 2001*

S.O. 426. - In exercise of the powers conferred by clause (a) of sub-section (1) of section 9 of the Indian Stamps Act, 1899 (Central Act 2 of 1899) as adapted to Rajasthan by the Rajasthan Stamps Laws (Adaptance) Act, 1952 (Rajasthan Act No.7 of 1952)), and in super cession of this Department Notification No.F.4(50)FD/Tax-Div/99-385 dated 22-8-2000, as amended from time to time, the State Government being of the opinion that, it is expedient in the public interest so to do, hereby remits the stamp duty payable on the instruments executed for purchase of immovable properties by new Information Technology units on the following conditions, namely:-

- (i) that such remission will be available on the basis of the recommendation of State Level Empowered Committee on Investments headed by the Chief Secretary, Constituted vide. State Government order No.F6(51)AR/Gp-III/96 dated 26-10-1999.
- (ii) that such Information Technology units purchase the property required for the Information Technology project, on or before 31.3.2002.
- (iii) that such units begin functioning on or before 31-3-2003.
- (iv) that on violation of any of the above conditions, such Information Technology units shall be liable to pay the entire amount of Registration & Stamp Duty with 24% interest per annum.

Explanation - For the purpose of this notification, a new Information Technology unit is one which starts functioning for the first time during the period from 29th March, 2001 to 31st March, 2003.

[No.F.4(12)FD/Tax-Div/2001-45]  
By order of the Governor,

Dr. Govind Sharma  
Special Secretary to Government

राजस्थान सरकार  
श्रम विभाग

क्रमांक : प.11(2)श्रम/2002  
2002

जयपुर, दिनांक : 16 फरवरी,

अधिसूचना

राजस्थान दुकान एवं वाणिज्यिक संस्थान अधिनियम, 1958 (1958 का अधिनियम संख्या 31) की धारा 3 की उपधारा (2) के द्वारा प्रदत्त शक्तियों के प्रयोग में राजस्थान सरकार राज्य में स्थित सूचना प्रौद्योगिकी, कम्प्यूटर, ऑप्टिकल फाईबर तथा बायोटेक्नोलोजी के उत्पादन एवं सेवा क्षेत्र में कार्य करने वाले संस्थानों व दुकानों को एतद् द्वारा उक्त अधिनियम की धारा 11, 12 एवं 22 के प्रावधानों से निम्न शर्तों पर अग्रिम आदेश तक उन्मुक्ति प्रदान करती है कि नियोजकों द्वारा –


1. कार्यरत कर्मचारियों के दैनिक व साप्ताहिक कार्य के घण्टे अधिनियम की धारा 7 के अनुसार रखे जावेंगे तथा अधिनियम की धारा 9 व 10 की पूर्ण पालना की जावेगी।
2. अधिसमय (Overtime) कार्य कराने के सम्बन्ध में अधिनियम के प्रावधानों की पालना की जावेगी तथा कर्मचारियों को अधिसमय कार्य के लिए निर्धारित दर से भुगतान किया जावेगा।
3. प्रत्येक कर्मचारी को सप्ताह में कम से कम एक पूरे दिवस का साप्ताहिक अवकाश प्रदान किया जावेगा एवं ऐसे साप्ताहिक अवकाश के लिए कर्मचारी के वेतन/मजदूरी से कोई कटौती नहीं की जावेगी। घोषित अवकाश के दिन कार्य करने वाले कर्मचारी को संवैतनिक क्षतिपूर्ति अवकाश प्रदान किया जावेगा।
4. महिला कर्मचारियों के रात्रि में कार्य करने की स्थिति में उनकी पूर्ण सुरक्षा का दायित्व नियोजक का होगा तथा महिला कर्मचारियों को रात्रि में घर से कार्यस्थल तक आने व वापिस जाने के लिये सुरक्षित यातायात व्यवस्था नियोजक द्वारा उपलब्ध करायी जावेगी।
5. कर्मचारियों की सेवा शर्तों व कल्याण सम्बन्धी अधिनियम के सभी प्रावधानों की पालना की जावेगी।

राज्यपाल के आदेश से,

(सत्यव्रत शर्मा)

अतिरिक्त श्रम आयुक्त  
एवं

पदेन उप शासन सचिव

	राजस्थान राज-पत्र विशेषांक	RAJBI/2000/1717 J.P.C./3588/02/2003-05
	साधिकार प्रकाशित	RAJASTHAN GAZETTE Extraordinary Published by Authority
वैशाख 29, गुरुवार, शके 1927 - मई 19, 2005 Vaisakha 29, Thursday, Saka 1927 - May 19, 2005		

भाग 5 (घ)  
 औद्योगिक विवाद अधिनियम के अन्तर्गत दिये गये निर्णय।

GOVERNMENT OF RAJASTHAN  
 DEPARTMENT OF LABOUR  
 NOTIFICATION

Jaipur, May 11, 2005

No. F 13 (26) Shram/Vidi/2002:- The Governor of Rajasthan is pleased to formulate 'Self Certification Scheme' for the industries & various establishments in the State to liberalize the enforcement of various labour laws and to provide option of Self Certification Scheme for various returns to be submitted under various labour laws as under:-

1. **INTRODUCTION** This Self Certification Scheme is being introduced to streamline the functioning of the Department of Labour & Employment for effective implementation of various laws being implemented by the Labour Commissioner and also to facilitate the employers and entrepreneurs. This Self Certification Scheme aims at making the employer or an entrepreneur a conscious and truthful citizen and law abiding person who is willing to take care of the interests of the workers and employers by following all the laws as applicable and enable the Department of Labour to effectively protect the interest of the workers as well as the employers and entrepreneurs and create a friendly environment and relationship between the Government and the employers and entrepreneurs.

2. **OBJECTIVE:-** The objective of this Self Certification Scheme is to curtail unnecessary visits of Government officials for inspection of those units who opt for

this Scheme without compromising on the safety, health, social security and welfare of the workers.

**3. PROCEDURE:-** This Scheme Shall be optional and any employer or entrepreneur can opt for this Scheme after applying to the District authorities of Labour Department i.e. the Jt. labour Commissioner / Deputy Labour Commissioner / Asstt. Labour Commissioner / Labour Welfare officer in the prescribed Proforma at Annexure-I along with prescribed details as pre Annexure-II and under taking/affidavit as prescribed in Annexure-III. Any discrepancy in the application or enclosures shall be communicated to the applicant within 30 days from the receipt of the application in the office of the district authorities of labour department. In case no discrepancy is so communicated, the applicant shall deemed to have been enrolled under he Self-Certification Scheme.

**4. FILING OF RETURN:-** After being enrolled for the Self-Certification Scheme, the concerned employer / entrepreneur shall file the Self-Certification Return in the prescribed Performa given at Annexure-IV along-with the required documents and informations. The return can be filed between 1st of April and 30th of April every year on any working day between 10:30 AM to 4.30 P.M.

**5. VALIDITY OF UNDERTAKING:-** Factual information given in the prescribed return shall be the same as on the date of filing the return. The undertaking to abide by all the laws as applicable to the employer / entrepreneur shall be valid for a period of next one year.

**6. VALIDITY OF SCHEME:-** Once opted for the scheme, the same shall be valid for five years and the employer / entrepreneur shall file annual return as prescribed. After the successful compliance under the Self-Certification Scheme for five years, the employer / entrepreneur shall have option either to remain covered under the Self-Certification Scheme or opt out of the Scheme. The option must be exercised in written to make before the concerned District authorities of Labour Department. In case the employer / entrepreneur successfully complete five years under the Scheme and during and inspection, carried out, if no violations of law (s) is detected the security so deposited shall be refunded. No interest shall be payable on the security deposited.

**7. AMOUNT OF SECURITY TO BE DEPOSITED:** Any entrepreneurs / employer who opts for the Scheme shall deposit a security by way of account payee bank draft in favour of concerned District authorities or labour department. At the opening of this scheme, the security amount shall be Rs. 5000/- for small scale industries, Rs. 10000/- for medium scale industries and Rs. 20000/- for large scale industries.

**8. FORFEITURE OS SECURITY DEPOSIT:** In case any entrepreneur or employer withdraws prematurely from the Scheme i.e. before 5 years or fails to follow the terms and conditions of the Self Certification Scheme or fails to file return in time under this scheme or fails to file return in time under this Scheme or fails to abide by any undertaking given by him or any violation of law (s) is detected then security so deposited shall be forfeited and in case of violation of laws, further necessary action as per the law will be initiated and he will cease to continue under the Scheme. However, there will be no bar on fresh inclusion in the Scheme if applied afresh.

**9. LABOUR LAWS FOR WHICH THE SCHEME IS VALID:** This Self Certification Scheme shall be valid for following Acts and Rules made there under as applicable to the concerned employer / entrepreneur:

- (i) Minimum Wages Act, 1948 and Rajasthan Rules made there under as amended from time to time.
- (ii) Payment of Wages Act, 1936 and Rajasthan Rules made there under as amended from time to time.
- (iii) Contract Labour (Regulation & Abolition) Act, 1970 and Rajasthan Rules made there under as amended from time to time.
- (iv) Payment of Bonus Act, 1965 and Rules made there under as amended from time to time.
- (v) Payment of Gratuity Act, 1972 and Rajasthan Rules made there under as amended from time to time.
- (vi) Maternity Benefit Act, 1961 and Rajasthan Rules made there under as amended from time to time.
- (vii) Child Labour (Prohibition & Regulation) Act, 1986 and Rajasthan Rules made there under as amended from time to time.
- (viii) Rajasthan Shops & Commercial Establishments Act, 1958 and Rules made there under as amended from time to time.

- (ix) The Bidi & Cigar Workers (Conditions of Employment) Act, 1966 & Rajasthan Rules 1969.
- (x) The Inter-State Migrant Workmen (RECS) Act, 1979 & Rules, there under.
- (xi) The Equal Remuneration Act, 1976 & Rajasthan Rules there under.
- (xii) Motor Transport Workers Act, 1961 & Rajasthan Rules made there under.

10. **WHOM TO APPLY:** Under the Self certification Scheme the application for inclusion under the Self Certification Scheme as per Annexure-I shall be made in duplicate addressed to the Concerned District authorities of labour department with a copy to Labour Commissioner Rajasthan, Jaipur. Similarly the return to be files on Annexure-IV shall also be fled in duplicate complete in all, respect, of which one copy shall be sent to the concerned District authority along with relevant documents and one copy, shall be sent to the Labour Commissioner Rajasthan Jaipur. The return in Annexure-IV needs to be filed well in-time as per this Scheme. The date shall mean the date on which application or return is received in the office of concerned District authority / Labour commissioner Rajasthan, Jaipur.

Note: The amount of security in the shape of account payee bank draft in the name of concerned District authrotiy shall be attached with the application. (Annexure-I)

#### 11. **INSPECTION PROCEDURE UNDER THE SCHEME:**

Under the Self Certification Scheme not more than 20 percent of the units covered under the Scheme shall be picked up randomly for inspection in year and which shall be carried out only once regarding the implementation of all the laws to which this Scheme applies. Once inspected, the same unit is not likely to be inspected in the same year or in next three years provided that no specific violation of terms, conditions, undertaking given and laws by the employer / entrepreneur is brought to notice. However, on specific complaint, only the concerned District authority or Labour Commissioner himself / herself shall be competent to order inspection at any time.

2. A random inspection list of units shall be prepared by the concerned District authority and normally the inspection of those units will take place in year where specifically ordered by such Authority or by Labour Commissioner.

3. The inspection will be a joint inspection under all the labour laws which are applicable under the Scheme. Hence it will normally be a one time inspection.
4. The copy of Scheme along-with all prescribed application forms and inspection procedure shall be available with all District authorities of Labour Department and Labour Commissioner in their offices and can be obtained at a prescribed price. Any application shall only be made in forms attached with the Scheme as printed by the Labour Commissioner, Jaipur.

*By Order of the Governor*

मनोहर कान्त

*Secretary to Government of Rajasthan  
Department of Labour and Employment*

From

Annexure-I

To M/s .....

Regional/Joint/Deputy/Asstt.  
Labour Commissioner/Labour Welfare officer

Sub:- Application for registration under Self-Certification Scheme under laws being implemented by Department of Labour as per the terms & conditions of Scheme.

Sir,

Reference Government of Rajasthan notification No..... dated..... regarding Self-Certification Scheme of Department of Labour.

I/We have gone through the above said scheme and have understood the same.

I/We wish to be covered under the said Scheme. As such I/We request you kindly issue me/us necessary approval for the same. The necessary information and other documents, as required under the scheme, are enclosed.

I/We undertake to abide by all terms and conditions of the Scheme. It is also certified that I/We are competent & duly authorized to make any statement or provide any information to any central/state govt. agency on behalf of this establishment/enterprise.

Kindly issue the necessary Registration at the earliest.

yours faithfully

- Exc. (i) Annexure II (List of documents)  
(ii) Annexure III (undertaking/affidavit)

(Name & Address of the Manager / Occupier)

**Acknowledgement Slip**

This is to acknowledge that a return under this Certification Scheme under labour laws has been received by the undersigned from M/s.....(full address in capital) and the same has been entered in the office receipt register at Sr. No.....dt.....Any further correspondence in future in this regard may be done by stating this Sr. No.

Authorised Signatory

Regional/Joint/Deputy/Asstt.  
Labour Commissioner /Labour Welfare officer

List of documents to be attached with Annexure-I

1. Status of the unit  
[Company/Firm/Shop/Others/(Pl. Specify)]
2. Nature of the unit  
(what work/business, it is carrying on)
3. Status of the industry (SSI/MS/LSI)  
(attached attested copy of registration with)  
Department of Industries copy attached/List attached
4. Registration No. and date along with  
attested copy of registration under the  
Factories Act, if applicable.
5. Registration No. and date along with  
attested copy of registration under Shop  
and Commercial Establishment Act,  
1958, if applicable.
6. Registration No. and date along with  
attested copy of sales tax registration  
number.
7. List of raw materials used and  
products if the unit is a manufacturing  
of processing unit.
8. Number of workers being employed.
9. Details of bank draft attached.

Note : In case of the above is not being attached provided please give specific reasons.

**Undertaking**

(To be filed by the Occupier/Manager on a non-judicial stamp  
paper of Rs. 10/-)

I.....S/o

Sh.....

R/o.....and occupier/manager of M/s.  
.....hereby states as under:

1. That I have applied for grant of coverage of unit by the name of .....of situated at (complete address of the unit) .....under the Self-certification Scheme of Department of Labour Government of Rajasthan as notified vide notification no.....dated.....
2. That I have gone though the Scheme and have fully understood the contents of this Scheme and undertake to abide by name.
3. That it is declared that I/We are complying and will continue to comply with all provisions of labour laws covered this Self-Certification Scheme.
4. That I agree to accept the penalty prescribed under law in case of violation detected in the unit under any labour law covered under the Scheme after filing of return under the Scheme.

Deponent

Place:

Date:

**Verification**

I/We the above named deponents do hereby further solemnly affirm that the contents given above are true and correct to my knowledge.

Deponent

Place:

Date:



- ii) Adolescents (more than 14 but less than 18 years)
    - iii) Children (below 14 years)
  - b) Female
    - i) Adults (more than 18 years):
    - ii) Adolescents (more than 14 but less than 18 years)
    - iii) Children (below 14 years)
  - c) Total
    - i) Adults (more than 18 years):
    - ii) Adolescents (more than 14 but less than 18 years)
    - iii) Children (below 14 years)
- 6. Nature of Industry : Hazardous / Non-hazardous
- 7. Manufacturing Process
  - a) Raw materials used :
  - b) End Product :
- 8. Code of the Industry :  
(to be specified as per NIC Classifications enclosed as Annexure VI)
- 9. Shift timings
  - General
  - A Shift
  - B Shift
  - C Shift
- 10. Self-Certification applied for :  
(Please mark (X) on the Act which is not applicable to your unit / establishment as per law)
  - i. Minimum Wages Act, 1948 & Rajasthan Rules made there under amended by time to time.
  - ii. Payment of Wages Act, 1936 and Rajasthan rules made thereunder as amended from time to time.
  - iii. Contract Labour (Regulation & Abolition) Act, 1970 and Rajasthan rules made thereunder as amended from time to time.
  - iv. Payment of Bonus Act, 1965 and rules made thereunder as amended from time to time.

- v. Payment of Gratuity act, 1972 and Rajasthan rules made thereunder as amended from time to time.
- vi. Maternity Benefit Act, 1961 and rules made thereunder as amended from time to time.
- vii. Child Labour (Prohibition & Regulation) and rules made thereunder as amended from time to time.
- viii. Rajasthan Shops & Commercial Establishment Act, 1958 and rules made thereunder as amended from time to time.
- ix. The Bidi & cigar workers (Conditions of Employment Act, 1966 & Rajasthan rules, 1969.
- x. The Inter state migrant workmen (RECS) Act, 1979 & Rules thereunder.
- xi. The Equal Remuneration Act, 1976 and Rajasthan rules thereunder.
- xii. Motor Transport workers Act, 1961 Rajasthan rules made thereunder.
- xiii. Maternity Benefit Act, 1961 & Rajasthan rules 1976.

### **Certification**

I/We do hereby certify that the contents given above are true and correct.

Signatures

(with name(s) and the stamp of Organisation)

Place:

Dated:

### **Acknowledge Slip**

This is to acknowledge that a return under Self Certification Scheme under labour laws has been received by the undersigned from M/s.....(full address in capital) and the same has been entered in the office receipt register at Sr. No.....dt.....Any further correspondence in future in this regard may be done by stating this Sr. No.

Signatures

Regional/Joint/Deputy/Asstt.  
Labour Commissioner/Labour  
Welfare Officer

## Information regarding work force employed in the establishment

(Give details information of all the workers employed in the establishment in the following format & attaches annexure with the application)

S.No.	Name of Worker	Father's name	Designation	Pay	EPF No.	ESI No.
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Nore : Attach a separate sheet if this in not sufficient.

By order of the Governor

मनोहर कान्त  
Secretary to Government of Rajasthan  
Department of Labour and Employment

Government Central Press, Jaipur

**EMPLOYEES STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAWAN: KOTLA ROAD, NEW DELHI**

No.S-11/12/1/97-Ins.IV  
05.01.2000

Dated :

To,  
The Regional Director/  
Joint Director  
ESI Corporation,  
Regional Office/Sub-Regional Office,

---

*Sub:* Guidelines for Inspection of I.T. Software and I.T. Services  
Companies.

Sir,

The Ministry of Labour, has informed that the Government of India considers Information Technology(I.T.) as an agent of transformation of every facet of human life which will bring about a knowledge based society in the 21st century and in this context one of the recommendations made in the Information Technology Action Plan pertaining to Ministry of Labour is as below:-

"I.T. Software and I.T. Services Companies being constituents of knowledge industry shall be exempted from inspection by inspectors like those of factories, Boiler, Excise, Labour, Pollution/Environment etc."

In view of the above, the Ministry of Labour has suggested that the I.T. industry should be made free from inspection related harassment and inspections should be resorted to only when these are absolutely essential. The matter was examined at Head Quarters Office and it has been decided by the Director General that the inspections of the I.T. industries may be conducted as per the following guidelines:

- i) Initial Survey/Inspection may be conducted as is done in other cases.
- ii) Regular inspection may be conducted once in two years in between 21 to 27 months.
- iii) Inspection may also be conducted for the purpose of investigation in case of compliant received against a particular IT unit.

This has the approval of the Insurance Commissioner.

Yours faithfully,

  
(S.P.S. KHETAL)  
ADDITIONAL COMMISSIONER(Rev.)

Copy to:

1. All Regional Accounts Officers/Dy. Chief Account Officer.....
2. The Jt. Director (Vigilance).....Zone.....

3. MSU/Training Cell/P&D Cell/Insurance Branches/Inspection Cell/Vigilance Cell at Head Quarters Office.
4. Guard File.

*H. S. Math*  
JOINT DIRECTOR (Fev.)

GOVERNMENT OF RAJASTHAN  
**LOCAL SELF AND URBAN DEVELOPMENT DEPARTMENT**

No. F3(64)/UDH/3/2000/Part

dated 17-11-2003

Sub:- CELLULAR PHONES INSTALLATION IN THE STATE PERMISSION FOR  
INSTALLATION OF TEMPORARY EQUIPMENTS OVER THE TERRACE  
OF BUILDINGS.

Government, after careful consideration in the 15th meeting of BIDI on 17.9.2003 have agreed for the relaxation of Building Bye Laws / Rules for granting building permits to install cellular mobile network equipments and exclusion of roof top shelters and antenna for telecom operations from the requirement of the building permits of Jaipur Development Authority / Urban Improvement Trusts / Municipal Corporations and Municipalities subject to the following conditions:

1. That they should obtain approval of Air Traffic Controller, Airport Authority of India for exemption of roof top antenna from height restrictions, in case such exemption is required.
2. That they should inform the local authority concerned like Commissioner JDA, Secretary UITs, CEO, Municipal Corporation, Commissioner, Municipal Councils etc., along with necessary drawings and consent letter of the building owner before installation.
3. That they are solely responsible for any damage to the building and for public safety.
4. That they should take special precautions for fire safety from lightening etc.

  
(Ashok Sampatram)

Secretary, LSG & UDH

Copy to the following for information:

1. Secretary to CM
2. S.A to Minister for Urban Development & Housing

Copy to the following also for information and necessary action:

3. Commissioner, Jaipur Development Authority, Jaipur
4. Director, Local Bodies, Rajasthan, Jaipur
5. Secretary, all UITs

  
(Ashok Sampatram)

Secretary, LSG & UDH

राजस्थान सरकार  
श्रम एवं नियोजन विभाग

क्रमांक : एफ 1(1)श्रनि/2002  
2002

जयपुर, दिनांक: 20 फरवरी,

आदेश

राज्य में सूचना प्रौद्योगिकी, कम्प्यूटर ऑप्टिकल फाईबर तथा बायो टैक्नोलॉजी के उत्पादन व सर्विस क्षेत्र के विकास हेतु निवेश की संभावनाओं को ध्यान में रखते हुए इन क्षेत्रों की इकाईयों को व्यवधान रहित वातावरण उपलब्ध कराने के उद्देश्य से बोर्ड ऑफ इन्फ्रास्ट्रक्चर एण्ड इन्वेस्टमेन्ट (B.I.D.I) द्वारा दिनांक 10.1.2002 को सम्पन्न बैठक में यह निर्णय लिया गया है कि उपरोक्त वर्णित क्षेत्र में आने वाली इकाईयों को विभिन्न श्रम अधिनियमों के अन्तर्गत सामान्य निरीक्षण व्यवस्था से "स्व प्रमाणीकरण" (Self Certification) प्रणाली के आधार पर सुविधा प्रदान की जावे।

2. अतः राज्य सरकार एतद्वारा सूचना प्रौद्योगिकी, कम्प्यूटर ऑप्टिकल फाईबर तथा बायो टैक्नोलॉजी के उत्पादन व सर्विस क्षेत्र में कार्यरत तथा आने वाली इकाईयों को निम्नलिखित अधिनियमों के अन्तर्गत "स्व प्रमाण पत्र" (Self Certificate) प्रस्तुत करने की अनुमति प्रदान करती है:-

- i. कारखाना अधिनियम, 1948 एवं राजस्थान कारखाना नियम, 1951
- ii. मातृत्व प्रसूति लाभ अधिनियम, 1961 एवं राजस्थान मातृत्व प्रसूति लाभ नियम, 1967
- iii. राजस्थान दुकान एवं वाणिज्यिक संस्थान अधिनियम, 1958 एवं राजस्थान दुकान एवं वाणिज्यिक संस्थान नियम, 1959
- iv. ठेका श्रम (नियमन एवं उन्मूलन) अधिनियम, 1970 एवं राजस्थान ठेका श्रम नियम, 1971
- v. वेतन भुगतान अधिनियम, 1936 एवं राजस्थान वेतन भुगतान नियम, 1961
- vi. न्यूनतम वेतन अधिनियम, 1948 एवं राजस्थान न्यूनतम वेतन नियम, 1959
- vii. एम्पलाईमेन्ट एक्सचेंज (कम्पलसरी नोटिफिकेशन ऑफ वेकेन्सी) एक्ट, 1959

3. उक्त अधिनियमों के अन्तर्गत स्व प्रमाणीकरण की छूट इस शर्त पर इकाईयों को प्राप्त होगी कि उनके द्वारा इकाई प्रारम्भ किये जाने से 3 माह की अवधि में तथा तत्पश्चात प्रत्येक वर्ष के जनवरी माह में इस आदेश के साथ सलंगन प्रपत्र में अधिनियमों के प्रावधानों की पालना करने का स्व प्रमाण पत्र (Self Certificate) श्रम/कारखाना/नियोजन विभाग के जिला कार्यालय को प्रस्तुत किया जावेगा।

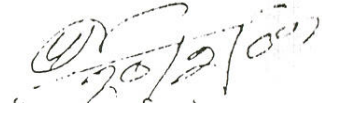
4. यह भी स्पष्ट किया जाता है कि स्व प्रमाण-पत्र प्रस्तुत करने वाली किसी इकाई के बारे में उपरोक्त वर्णित अधिनियमों तथा उनके अन्तर्गत बने हुए नियमों के उल्लंघन की कोई शिकायत प्राप्त होने अथवा निर्धारित समयावधि में स्व प्रमाण पत्र प्रस्तुत न करने की स्थिति में राज्य सरकार का सम्बन्धित विभाग द्वारा ऐसी इकाई

का निरीक्षण करने एवं उल्लंघनकर्ता नियोजकों के विरुद्ध अधिनियम व नियमों के अनुसरण में आवश्यक कार्यवाही की जा सकेगी।

(पी. एल. मीणा)  
उप शासन सचिव,  
श्रम एवं नियोजन,  
राजस्थान, जयपुर

क्रमांक : एफ 1(1)श्रनि/2002 जयपुर, दिनांक : 20 फरवरी, 2002  
प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. निदेशक, मुद्रण एवं लेखन सामग्री विभाग, राजस्थान, जयपुर को राजस्थान राजपत्र के विशेषांक में प्रकाशनार्थ
2. शासन सचिव, उद्योग विभाग, राजस्थान, जयपुर।
3. शासन सचिव, श्रम एवं नियोजन, राजस्थान, जयपुर।
4. श्रम आयुक्त, राजस्थान, जयपुर
5. मुख्य निरीक्षक, कारखाना एवं बॉयलर्स विभाग, राजस्थान, जयपुर।
6. निदेशक, नियोजन विभाग, राजस्थान, जयपुर।
7. गार्ड पत्रावली

  
उप शासन सचिव

---

### स्व प्रमाण पत्र

यह प्रमाणित किया जाता है कि मेसर्स \_\_\_\_\_

द्वारा निम्नलिखित अधिनियम एवं राज्य के नियमों के प्रावधानों की पूर्ण पालना की जा रही है।

1. कारखाना अधिनियम, 1948 एवं राजस्थान कारखाना नियम, 1951
2. मातृत्व प्रसूति लाभ अधिनियम, 1961 एवं राजस्थान मातृत्व प्रसूति लाभ नियम, 1967
3. राजस्थान दुकान एवं वाणिज्यिक संस्थान अधिनियम, 1958 एवं राजस्थान दुकान एवं वाणिज्यिक संस्थान नियम, 1959
4. ठेका श्रम (नियमन एवं उन्मूलन) अधिनियम, 1970 एवं राजस्थान ठेका श्रम नियम, 1971
5. वेतन भुगतान अधिनियम, 1936 एवं राजस्थान वेतन भुगतान नियम, 1961

6. न्यूनतम वेतन अधिनियम, 1948 एवं राजस्थान न्यूनतम वेतन नियम, 1959
7. एम्पलाईमेंट एक्सचेन्ज (कम्पलसरी नोटिफिकेशन ऑफ वेकेन्सी) एक्ट, 1959

उक्त अधिनियमों का उल्लंघन पाये जाने की स्थिति में नियोजक नियमानुसार कार्यवाही के लिये उत्तरदायी होगा।

हस्ताक्षर  
प्रबन्ध निदेशक  
अधिकृत प्रतिनिधि  
(संस्थान का नाम व पता)